

**Essay Question**  
**World History & Geography** Rev. 8/31/02

**Four steps in answering an essay question:**

- 1. Carefully read the question.**
- 2. Find the topic sentence, and use it or paraphrase it.**
- 3. Find the requirements, and answer them.**
- 4. End with a conclusion.**

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**Essay Question Evaluation Form**

**Student Name** \_\_\_\_\_

**Grading:** \_\_\_\_\_ =  
**50**

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Grading criteria:

Each paragraph begins with appropriate topic sentence	Yes	No
Minimum of three sentences per paragraph	Yes	No
Correct use of capital letters and punctuation	Yes	No
Proper spelling and grammar	Yes	No
Essay is typed and double spaced	Yes	No
Clear sentences	Yes	No
All requirements of the question are met	Yes	No
Information is accurate	Yes	No
Essay ends with satisfactory conclusion	Yes	No
Essay demonstrates thought and good understanding	Yes	No