

Class Information

Subject: _____

Rev. 1/26/03

Student Acknowledgement

I have read and I understand the information, policies and rules contained in the “Class Information Sheet.”

Print Name

Student Signature

Date

Classroom Rules

Two basic rights and responsibilities exist in this classroom. They are:

- Everyone has a right to be respected.
- No one has the right to interfere with learning.

The following set of rules are derived from these two basic rights and responsibilities:

1. Be in your assigned seat, quiet, and begin your work when the bell rings.

Students not sitting in their assigned seats when the bell rings will be counted tardy. When the bell rings, students are to stop talking and begin their work.

2. No talking during presentations.

The only person to be talking during presentations of information is the person doing the presenting, whether it is the teacher or a student. Extraneous conversation is inconsiderate; it is distracting to the speaker and to people trying to listen.

3. No swearing, teasing, rude remarks, rude gestures, or put-downs.

There is no room in my classroom for this type of interference; I expect respectful behavior. Rude language includes "Shut up!" and "Sucks."

4. Keep hands, feet, books and other objects to yourself.

Leave other people and their property alone. Throwing ANY object in the classroom is a rule violation.

5. Bring materials to class.

Bring with you to class every day your 3-ring binder, blank paper, and pen or pencil *with blue or black ink or lead only*. Students are not expected to waste class time going to lockers or asking for loans of class materials. Do not bring food, drinks, chewing gum or personal audio systems to class.

6. Follow all teacher directions, oral or written.

When I give a direction it is to be followed immediately without being repeated. If I say, "No talking," it means NO talking!

Never challenge a teacher's decision in front of the class. I am happy to discuss any situation or concern with you privately on a one-to-one basis. If you approach me in a reasonable manner, I will listen to what you have to say, and I will do my best to address your concerns.

Consequences

If you break a rule:

Name on the board is a warning. (There is no warning for repeated, intentional, or blatant infractions)

1 check mark = 15 minute detention

2 check marks = 30 minute detention

3 check marks = removal from room, 30 minute detention minimum, referral to the principal and phone call to parents.

Repeated or serious infractions may result in any of the above consequences plus a referral to the principal and phone call to parents. I keep records on all behavior situations for conferences with parents and the principal.

Assignments

1. Quality. On all assignments, Quality is Job 1. Our goal is to always produce quality work, the kind of work which will be required when you enter the work force as an adult.

2. Heading. Use the following heading in the upper right corner of your paper:

First <u>and</u> last name	(Example:)	Brittany Spears
Date		Dec. 7, 1941
Course		WHG1
Assignment		SF, 1 & 2

3. Late work.

Assignments are due on the due date.

One day to one week late = loss of 20%, or two letter grades.

More than one week late = loss of 50 %

Last day to turn in late work is one week before the end of the grading period.

4. Absences

Students absent when an assignment is due will have one day for each day absent to submit the assignment for full credit. (You will be notified of any exceptions to this policy.) Unit exams will be taken immediately upon your return.

If you are gone for an extended period of time or have other extenuating circumstances, discuss the situation with your teacher to make alternative arrangements. In the absence of other arrangements, the above deadlines apply.

5. Missing assignments. Students who complete their assignments usually do well in high school. Because I want you to succeed, I notify parents of missing assignments.

Tests

1. Written Materials

All books and other materials must be closed and stored under tables or desks during tests unless otherwise specified.

2. Silence during Tests

All students are expected to remain absolutely silent during tests unless asking the teacher a question. Anyone talking or making noise during a test will have five points deducted for each incident. Copying or cheating will result in a zero for the test and a discipline referral for scholastic dishonesty.

3. Make-up Tests

Tests are scheduled well in advance. If you are absent on test day, you will know we are taking a test in your absence. You will be expected to make up the test immediately upon your return to class.

Grading Criteria

Grades are divided into two major components in social studies classes:

1. Exams, 50%

Fifty percent of your grade in this class will be based on unit exams and the final exam. Much of each test will be comprised of material taken from earlier weeks.

2. Assignments, 50%

Assignments are all other graded assignments during the semester including key points, study questions, research paper, multi-media presentation, projects, etc. Fifty percent of your grade will be based on assignments. You will achieve a good grade in this class only if you do well on your exams and complete your assignments.

3. Final Grade:

90% or above = A 80-89 = B 70-79 = C 60-69 = D Less than 60 = F

Tardy Policy

1. Students will be marked tardy if they are not sitting in their assigned seats when the bell rings.
2. Students will be rewarded for routinely arriving at class on time. The following schedule of Bonus Points will be awarded at the end of the semester to students who arrive at class promptly.

<u>Number of times tardy</u>	<u>Points Earned</u>
0	10
1	8
2 or more	0

3. The fourth and fifth tardies per semester will result in 30 minutes of class detention for each occurrence. The sixth and seventh tardies will result in School Detention for each occurrence. Tardies beyond seven per semester will result in In-School Suspension.

Hall Pass Policy

1. Students are asked to limit the need to leave the room during the class period; it interrupts the class and the teacher. Students who limit their use of the hall pass will be rewarded.
2. All students will be issued 5 hall pass request forms at the beginning of the semester. These must be used any time a student wishes to leave the room for any reason.
3. Except in an emergency, a filled-out and signed hall pass request must be turned in before the student leaves the room. It is always the teacher's option on permission to leave the room.
4. If a student has used all five request forms and still needs to use the hall pass, the student will be assigned 30 minutes of make-up time to compensate for lost class time.
5. Each unused hall pass request form may be turned in at the end of the semester for 3 Bonus Points each.